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28 January 2020

Dear Parents and Students,

### **The Novel Coronavirus Precautionary Measures and Travel Declarations**

As part of precautionary measures to ensure the health and wellbeing of all students and teachers, we request that extra precautionary measures be taken seriously, and travel declarations be made.

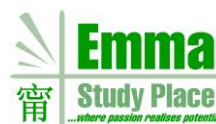
#### **Precautionary Measures**

Here are some guidelines that our centres will be adopting in the upcoming weeks until the virus tides over.

- 1) If your child(ren) is/are sick, please let them rest and do not bring them for classes. Do inform the centres and we will do our best to make alternative arrangements or make-up classes.
- 2) We have briefed our teachers and if the teacher notices that your child is unwell and is coughing, their parents will be notified to bring them home.
- 3) Students who travelled to China during the festive period are NOT allowed to come for classes for **14 (fourteen) days**, from their date of return to Singapore. *(Please monitor your health for 2 weeks and see a doctor if unwell)*
- 4) Students who have come in contact with anyone who just came back from China are also strongly encouraged to stay away for a minimum of **14 (fourteen) days**, from the date of contact. *(Please monitor your health for 2 weeks and see a doctor if unwell)*

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## Travel Advisory

As the 2019-nCoV situation in China continues to evolve, the Ministry of Health advises travellers to defer all non-essential travel to Mainland China. Students who intend to travel to Mainland China, or have returned from Mainland China from 14 January 2020, should declare their travel plans and history to us via WhatsApp or email.

The details submitted are accessible only by authorised personnel and will facilitate health measures to be taken in the event of heightened concerns after the holidays. We seek your kind understanding.

On top of that, you may want to refer to the following information as added precautionary measures:

- Avoid contact with live animals including poultry and birds, and consumption of raw and undercooked meat
- Avoid close contact with people who are unwell or showing symptoms of illnesses
- Observe good personal hygiene and exercise personal and social responsibility
- Practise frequent hand washing with anti-bacterial soap (e.g. before handling food or eating, after going to toilet or when hands are soiled by respiratory secretions)
- Wear a mask if you are feeling unwell

Seek medical attention promptly if you are feeling unwell. Should you have any queries, please do not hesitate to contact us.

We seek your fullest support and co-operation during this period and together, we shall overcome this.

Thank you.

Yours sincerely,

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